



Sunder Deep Pharmacy College, Ghaziabad

(AKTU College Code – 259/BTE-1061)

(Affiliated to Dr. A. P. J. Abdul Kalam Technical University, Lucknow and Approved by BTE & PCI, Delhi)

Ref.No.: SDGI/SDPC/DO/2024-3

Date: 26th September 2024

SC/ST Committee /Antidiscrimination Cell

As per the provisions laid down by the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, Act No. 33 of 1989, dated September 11, 1989, and the Notification No. GSR-316(E) by the Ministry of Welfare, New Delhi, dated March 31, 1995, a committee is constituted for Sunder Deep Pharmacy College.

Constitution of SC/ST Committee /Antidiscrimination Cell

S. No	Name	Designation	Contact Number
1	Prof.(Dr.) R D Gupta	Director, Chairperson	8595924976
2	Dr. Prasoon Kumar Saxena	Faculty Representative	8077164962
3	Ms. Rabia Choudhary	Faculty Representative (Coordinator)	8468037376
4	Ms. Nargis Khan	Faculty Representative	7088621960
5	Mr. Dipesh	Faculty Representative	9536679745
6	Mr. Surjeet	Faculty Representative	8930030424
7	Mr. Saurabh Jain	Office representative	7840090822
8	Mr Sagar Saroj	Nonteaching Staff Representative	6386626327
9	Mr . Kunal Singh	Student's Representative	9871848185
10	Ms. Madhubala	Student's Representative	7599989425

The committee meets at least twice a year, and the decisions reached are mandatory to be implemented. The Committee functions under the chairmanship of the director.

Objectives of the SC/ST Committee

This Committee shall be functioning for the following objectives of this Act:

- To implement, monitor, and evaluate continuously the reservation policy in the institute (if any is applicable).
- To take the necessary steps of measuring for ensuring effective implementation of the policies and programmes/schemes of the state and central for SC-ST, if any.
- To ensure the prevention of atrocities (as defined within the meaning of this Act) on the SC, ST Staff, Faculty, and
- To ensure equal opportunity in matters of employment and promotions subject to fulfilling qualifications, eligibility criteria, and
- To hear and resolve the issues or complaints, if any, about the nature of the atrocity reported or complained about.

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To conduct the inquiries on the reported and complained issues and to aid and advise the Director and Management of the Institute in this regard for the justice and smooth functioning of the institute. *There are advisory committees and a special cell at the university level for aid and advice and to hear appeals, if any.*


Functions of the SC/ST Committee

The SC/ST Committee/Antidiscrimination Cell Committee will address the following issues and complaints of aggrieved SC/ST students and staff:

- Effective updating and implementation of the policies, programmes, and schemes of the state and central governments for SC-ST
- Complaints of alleged discrimination against students from the Scheduled Castes, the Scheduled Tribes, and other backward classes
- Irregularity in the admission process of the institute
- Publishing any false or misleading information not based on facts in the prospectus.
- Withhold or refuse to return any document in the form of a certificate of degree, diploma, or any other award or other document deposited with it by a person for the purpose of seeking admission in such
- Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such
- Breach of the policy for reservation in admission, as may be
- Non-payment or delay in payment of scholarships to any student to whom such an institution is committed, under the conditions imposed by the AICTE or by any other
- on the provision of student amenities, as may have been promised or required to be provided by the
- Denial of quality education as promised at the time of admission or required to be
- Non-transparent or unfair evaluation
- Harassment and victimization of students and staff, including sexual

Standard Operating Procedure for handling Issues/Complaint Registered to SC/ST Committee

- On receipt of communication (written, email, or portal) of an issue, complaint, or grievance related to the SC/ST Committee or the Antidiscrimination Cell Committee from the grievance committee, the same will be discussed in house or with the concerned committee.
- Issues and complaints related to SC and ST shall be considered by this committee and addressed.
- The concerned committee shall investigate the cases directed
- A suitable hearing would be given to the concerned, and steps to resolve issues would be taken.
- The concerned person shall be informed about the action taken by the
- If any complaint or grievance is found invalid, the complainant and the person against whom the complaint is made will be informed.
- Attempts will be made to resolve issues within one month of receipt.

 26/09/2024

Dr. R D Gupta

Director

Sunder Deep Pharmacy College